



## **Council Supplement**

**Wyre Borough Council**  
**Please ask for: Marianne Unwin**  
**Democratic Services Officer**  
**Tel: 01253 887326**

**Council meeting on Thursday, 18 May 2023 at 7.00 pm in the Council Chamber - Civic Centre, Poulton-le-Fylde**

- 11. Appointments to Outside Bodies** (Pages 3 - 10)

Report of Councillor Michael Vincent, prospective Leader of the Council and Rebecca Huddleston, Chief Executive.

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Report of:	Meeting	Date
Councillor Michael Vincent, Prospective Leader of the Council and Rebecca Huddleston, Chief Executive	Council	18 May 2023

<b>Appointments to Outside Bodies</b>
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**1. Purpose of report**

1.1 To enable representatives to be appointed to outside bodies for the period until the next elections in May 2027.

**2. Outcomes**

2.1 Effective involvement and communication with various organisations which operate in the Borough and impact on the wellbeing of residents.

**3. Recommendation**

3.1 That nominees, to be submitted separately prior to the meeting, be appointed as the Council's representatives on the organisations listed in column A of Appendix 1 for the period until the next elections in May 2027.

**4. Background**

4.1 An updated list of the other bodies to which the Council is invited to make appointments is attached as Appendix 1. An updated version of Appendix 1, listing the nominations received from the Party Groups will be published on the Council's website and circulated to Councillors prior to the Annual Meeting. A note setting out principles used to guide the nomination process is attached as Appendix 2.

4.2 Representatives will remain in place until the next Council elections in May 2027, unless he or she resigns, the organisation no longer requires a representative or a vacancy otherwise occurs, with two exceptions. Representatives on the LGA Assembly and the Regenda Partnership will be appointed annually.

## 5. Key issues and proposals

**5.1** The following organisations are not included in the list of Council appointments, because the Council is routinely represented on them either by the Leader of the Council or another Cabinet member as part of their executive functions:

- Lancashire Leaders' Group (The Leader of the Council)
- The Blackpool, Fylde and Wyre Economic Prosperity Board (The Leader of the Council and the Chief Executive)
- Lancashire Waste Partnership (Street Scene, Parks and Open Spaces Portfolio Holder)
- The Fylde and Wyre Health and Wellbeing Partnership (the Leisure, Health and Community Engagement Portfolio Holder)
- Parking and Traffic Regulations Outside London Adjudication (PATROL) Joint Committee (The Deputy Leader and Neighbourhood Services and Community Safety Portfolio Holder)
- North West Coastal Group (The Deputy Leader and Neighbourhood Services and Community Safety Portfolio Holder)

<b>Financial and legal implications</b>	
Finance	The costs of any approved travelling expenses payable to representatives appointed by the Council will be met from within existing budgets.
Legal	The proposed appointments are in accordance with the Council's Constitution and legal requirements.

### **Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

<b>risks/implications</b>	<b>✓ / x</b>
community safety	<b>x</b>
equality and diversity	<b>x</b>
sustainability	<b>x</b>
health and safety	<b>x</b>

<b>risks/implications</b>	<b>✓ / x</b>
asset management	<b>x</b>
climate change	<b>x</b>
ICT	<b>x</b>
data protection	<b>x</b>

### **Processing Personal Data**

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
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List of background papers:		
name of document	date	where available for inspection
None		

**List of appendices**

- Appendix 1 Nominations for appointments to outside bodies.
- Appendix 2 Principles for nominating persons to be appointed to serve on outside bodies.

**Nominations for Appointment to Other Bodies**

	<b>A Body/Organisation</b>	<b>B No. of reps required</b>	<b>C Nominations Received (to be submitted separately)</b>
1	Baines Charity	6	Cllr Andy Walker Cllr Steve Nicholls Cllr Lynne Bowen Cllr Peter Cartridge Cllr Ken Minto Cllr Jane Preston
2	Blackpool, Wyre and Fylde Council for Voluntary Service (Board of Trustees)	1	Cllr Jane Preston
3	Citizens Advice Lancashire West Board	1	Cllr Paul Ellison
4	Fielden Fleetwood Charity	1	Cllr Ruth Duffy
5	Fleetwood Neighbourhood Watch Association	1	Cllr Michelle Moliner
6	Fylde Coast YMCA Leisure Management Partnership Group	4	Cllr Lynne Bowen Cllr Peter Cartridge Cllr Callum Baxter Cllr Cheryl Raynor
7	Forest of Bowland (AONB) Advisory Committee	1	Cllr John Ibison
8	Garstang Millennium Green Trust	1	Cllr Lady D Atkins
9	Garstang Sports and Community Club	1	Cllr Sir R Atkins
10	Garstang Town Trust	2	Cllr Lady D Atkins Cllr Alice Collinson
11	Lancashire County Council Health and Adult Services Scrutiny Committee	1	Cllr Julie Robinson
12	LEP – Joint Scrutiny Committee	1	Cllr Steven Livesey
13	Lancashire Network of Armed Services Champions	1	Cllr Peter Le Marinel
14	Local Government Association – General Assembly	1	Cllr Sir R Atkins
15	North West Design and Heritage Member Champions Network	1	Cllr Adam Leigh
16	North West Local Authorities, Employers' Organisation, "Executive Board"	1	Cllr Paul Ellison
17	Poulton Partnership	1	Cllr Lesley McKay

18	Poulton, Thornton-Cleveleys Neighbourhood Watch Association	1	Cllr Lesley McKay
19	Preesall and Knott End Youth and Community Association	2	Cllr Julie Robinson Cllr Adam Leigh
20	Thornton Baines' Endowed School, Board of Trustees	2	Cllr Ken Minto Cllr Steven Livesey
21	Volunteer Centre Blackpool, Wyre and Fylde	1	Cllr Steve Nicholls
22	Wyre Borough Council/Regenda Partnership Group	3	Cllr Roger Berry Cllr Lynne Bowen Cllr Lorraine Beavers

**Principles for nominating persons to be appointed to serve on outside bodies**

**1. Introduction**

- 1.1** The purpose of these principles is to formulate a basis for the selection of persons (“representatives”) to serve on Outside Bodies where the Council has the right, power or duty to nominate or appoint such a person.
- 1.2** The procedure aims, in appropriate cases, to reflect the outcome of the Borough Elections in selecting representatives.
- 1.3** The principles set out below will cover most situations. However, it is not intended that they must be followed to the exclusion of alternative arrangements agreed between two or more Groups.
- 1.4** The procedure is intended to provide a means of obtaining nominations for selection. It is not intended that this procedure will replace the formal nomination or appointment of representatives by the Council. It will be for the Council to determine who shall be selected and in accordance with the Council’s normal procedures; other names may be put forward for consideration at the relevant meeting.

**2. Outside Bodies Whose Activities Relate to the Whole, or Substantially the Whole, of the Borough**

- 2.1** Some Bodies’ activities cover the whole of the Borough, or substantially the whole of it.
- 2.2** In the case of this category of body, if the Council nominates or appoints only one or two representatives, that representative/those representatives shall be selected on the nomination of the majority Group.
- 2.3** If the Council is to nominate more than two representatives, the representatives shall be selected on a basis which reflects the political composition of the Council as a whole.

**3. Outside Bodies Whose Activities Relate to Only Part of the Borough**

- 3.1** Some Bodies’ activities relate only to a specified part of the Borough.
- 3.2** In the case of these Bodies, the Council will seek to reflect, to some extent, the local situation by determining which Group will nominate representatives for selection by the Council. The approach will be to determine, in each case, the area of benefit or activity of the body and to relate that, as nearly as may be, to the electoral Wards of the Council. If



the boundaries of a Body do not coincide with those of a Ward, or combination of Wards, the boundaries of that Body shall, for this purpose only, be deemed to include the whole of any Ward which includes any part of the area of the Body.

- 3.3 In each case, having decided, on the above basis, which wards relate to a particular Body, it will be ascertained how many Councillors in each Group represent the area of the Body.
- 3.4 Where the area of the Body is represented by Councillors of only one Group, that Group shall nominate the representative(s) for selection by the Council.
- 3.5 Where the area of the Body is represented by Councillors of more than one Group, if there is **only one representative to be selected** and at least one of the Councillors for the area is a member of the majority Group, the representative shall be selected on the nomination of the majority Group.
- 3.6 Where the area of the Body is represented by Councillors of more than one Group, if there is **more than one representative to be selected** and at least one of the Councillors for the area is a member of the majority Group, at least one of the representatives shall be selected on the nomination of the majority Group. The remaining representative(s) shall be selected on a basis which reflects the relative strength of the political Groups in the area.
- 3.7 Where the area of the Body is represented by Councillors of more than one Group (but not including the majority Group) and only one representative is to be selected, the representative shall be selected on the nomination of the Group, which has the greater number of Councillors in the area. In the event of equality between Groups, the Leaders of the Groups concerned should seek to agree on a nomination.
- 3.8 Where the area of the Body is represented by Councillors of more than one Group (but not including the Majority Group) and more than one representative is to be selected, the representatives shall be selected on a basis which reflects the relative strength of the political Groups in the area.

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